



# Neighborhood Improvement Program

## Pre-Application

**DUE: Monday, September 14, 2015 by 6:00 p.m.**

**Email/Mail/Drop-Off:**

Community and Human Development Department, Neighborhood Services Division

City 3 - 801 Texas Ave., 3rd Floor - El Paso, TX 79901

**Email:** [montalvoot@elpasotexas.gov](mailto:montalvoot@elpasotexas.gov)

**Phone:** (915)212-1680 or (915)212-1682

---

**Today's Date:**

**1) Representative District where proposed project will be located:**

**2) Neighborhood/Civic Association Name:**

**3) Contact Person:**

Name/Title:

Address:

Zip:

Phone:

E-Mail:

**4) Project Idea:** (Provide a general description of the project for which you intend to submit a full application.)

---

**Please Note:**

- Submitting this pre-application will gain you 2 points in the scoring of your final application. It allows for City staff to get a preview of what types of projects will be submitted and allows for early identification of infeasible projects.
- A notice via email or mail will be sent to the contact listed on this form that the pre-application was received.
  - ▶ Neighborhood Services Division may contact you if there is a concern or if additional clarification is needed on the project idea.
  - ▶ Please continue to work on your final application unless otherwise advised by Neighborhood Services Division.
- Refer to the NIP Guide for information on how to complete your final application and other NIP guidelines.
  - ▶ The NIP Guide is available on the City of El Paso's website:  
<http://www.elpasotexas.gov/community-and-human-development/neighborhood-services/neighborhood-improvement-program>

